

School Wide Discipline Plan

Overview: As a school, we acknowledge the benefit of a school wide discipline plan. In this packet, you will be provided with the materials and the instructions to be able to use this plan in your classroom. We have developed a color-coded system for our students, so that all faculty and student body will become familiar with this system and its rewards and consequences. Secondly, there will be a Google phone number that will keep administrators informed of the student offenses going on in the classroom.

UNIVERSAL COLOR-CODED SYSTEM

Material #1 Everyone will be provided with a color-coded chart like the one below. Middle school will be provided with bookmarks for each student, so that they can track their behavior when they switch classes. Our theme for the chart is mustaches. The younger grades will have teddy with a mustache to represent Teddy Roosevelt and the upper grades will just have Teddy's mustache.



← This is only an example. You will be provided with the real chart. We will have mustaches. The colors and vocabulary will be slightly different.

1. **Purple-** This means the student is **Top Notch** and will earn 5 ranger dollars at the end of the day. They do not start on purple they have to earn it.
2. **Blue- Outstanding.** This means the student earns 3 ranger dollars by the end of the day.
3. **Green- Focused and Prepared.** If the student moves one clip up by the end of the day, the student will earn 1 ranger dollar.
4. **White- Ready to Learn.** This color is neutral. It is the color everyone starts on in the morning. If the child ends on this color at the end of the day. They get no reward or consequence.
5. **Yellow- Warning: Get back on track**
6. **Orange- Reflect and refocus.** The student will have to write a reflection on their behavior and the teacher will address the reflection.
7. **Red- Consequence Zone.** Students on this color will receive a detention and a note home. Note: Time of detention will be determined by grade level, but all grade levels must agree on an amount of time, so that it is consistent.

Material #2 Everyone will receive clothes pins to write each of their students names on. Everyone will start each day on the white neutral mustache. They can move up and down the chart throughout the day. It's called a "clip up" or a "clip down." So if you see a child in the hallway doing something not so great you can tell the teacher to move their clip down. If you see a child doing something amazing you can tell them to move their clip up.

Note: Moving clips up and down does not have to be sequential. If a student does something off the wall amazing you can move their clip straight to purple. If a student's behavior calls for a direct consequence you can move their clip straight to red.

Material#3 (6th, 7th, 8th only) Bookmarks. Students in these grades will get bookmarks to self monitor their behavior throughout the day. The bookmarks have the same concept as the classroom chart.

You can put this chart anywhere in the classroom and we will give you ideas of different ways that you can display them.

Roosevelt School K-8 School Student Behavior Protocols

Protocol for Misbehavior During Class:

Each classroom will adhere to the color-coded system that was developed by the discipline committee. Each teacher will set up expectations and rules for his/her classroom that provide specifically for student behavior centering around our overarching school priorities of being safe, thoughtful, accountable, and respectful.

Teachers will also set up a system for redirection within the classroom (warnings, seat changes, time out space, etc.) designed to help students get back on track. Grades K-8, are expected to continue using the color system as a foundation for the classroom behavior system. In general, when students do not respond to these preventative measures or redirection, a teacher will follow the following behavior protocol.

Buddy Room: Take a “break” (5 minutes then return to class) in another “buddy” room. Sorting out specific buddy rooms can be done with grade level teams (clearly choosing geographically close rooms is key)

Teachers will be responsible for logging behavior in documentation to document the incident as well as follow up with a family member to inform the behavior that led to the intervention. Student will report to _____, take 5 minutes, take a deep breath/ collect themselves, solve the problem and return to class without a consequence.

If preventative measures have not resulted in appropriate behavior and the student that has returned from the buddy room is still a problem- Behavior Support Team (BST) should be notified.

Behavior Support Team ()

Teachers will text message the team using a coded #system (tiered- immediate action vs. more common misbehavior). The numbering system will range 4 to 1. Teachers should text the appropriate behavior level followed by the location (#classroom, #playground, #gym etc.) Texts should be sent to the number

_____.

Code # (level of offense)	Student offense	BST Follow up/ Consequence	Teacher Follow up/ Consequence
4	<p>Weapons</p> <p>Possession of controlled substance</p> <p>Claiming a false emergency</p> <p>Intentionally causing injury or assaulting another person</p> <p>Sexual assault</p> <p>Hazing</p> <p>Sounding a false emergency</p> <p>Starting a fire</p> <p>Stealing</p> <p>Using threats for money</p>	<p>Immediate removal from class.</p> <p>Possible consequences:</p> <p>Student will receive 10 days of OSS.</p> <p>Principal will refer student for expulsion</p> <p>Student who is in possession of a weapon is subject to mandatory referral for expulsion</p> <p>Student who is in possession of a controlled substance with intent to sell will be subject to mandatory expulsion</p> <p>Student who makes threats assaults on a staff member may be referred for expulsion and reassigned to a different school</p> <p>Student will be referred to school security and/ or law enforcement</p> <p>Student may be required to repair, restore, or provide restitution for damaged or stolen property</p>	<p>Log incident/ make a phone call home</p>

Code # (level of offense)	Student offense	BST Follow up/ Consequence	Teacher Follow up/ Consequence
3	Cheating or Plagiarism Fighting Leaving the room without permission Intentional threat with damage to person or property Insubordination/ Disrespect Forcing others to do something that they don't want to do Using Profanity at staff members Harassment (verbal or written discrimination) Stealing, damaging, or Defacing school property Vandalism Violating emergency evacuation rules Being found with any drug paraphernalia Leaving School grounds without permission Engaging in inappropriate sexual Behavior Smoking on school grounds	Student will be removed from class if offense took place during class time Principal will request a conference with student and parent/guardian Student will repair, restore or provide restitution for any damaged or stolen property Principal may assign ISS Principal may deprive student of school privileges not to exceed five school days Principal may require student to serve detention Principal may refer to school security, community counseling, and/or law enforcement Principal may suspend the student out-of school or in the event of repeated, aggravated or flagrant offenses, may recommend for expulsion.	Log incident/ Make phone call home

Code # (level of offense)	Student offense	BST Follow up/ Consequence	Teacher Follow up/ Consequence
2	<p>Engaging in pranks, which do not endanger others or property</p> <p>Throwing Food or Objects</p> <p>Disrupting Class including electronic devices</p> <p>Refusal to identify self to school personnel</p> <p>Turning off the lights</p> <p>Improper use of doors to the building</p> <p>Refusal to leave the room or come back in the room</p> <p>Blocking flow of traffic in the hallways</p> <p>Displaying inappropriate affection (kissing, etc.)</p> <p>Uniform Violation</p>	<p>Student will be removed from class</p> <p>Principal may warn student and send notice to parent</p> <p>Principal may deprive student of school privileges for a period not to exceed 3 school days</p> <p>Principal may assign a student to detention</p> <p>For cell phone and mobile device use the principal can confiscate and return the device at the end of the day and warn that repeated offenses will result in the device being confiscated for 1 month time</p>	<p>Log incident/ Make a phone call home</p> <p>Consequence: Determined by teacher unless repeated or excessive.</p>

Code # (level of offense)	Student offense	BST Follow up/ Consequence	Teacher Follow up/ Consequence
1	Preparedness Calling Out Classroom Disruption Insubordination Failure to serve a detention Put Downs Refusing to work Inappropriate tone/ attitude Inappropriate comments Food or drink Foul Language Chronic minor infractions	No need for BST follow up.	Log incident/ Phone call home Consequence: Determined by teacher Follow Color system

A member of BST will immediately report to classrooms for level 3 / 4 situations where as level 2 incident will dealt with as a BST member reviews the log (or becomes available for more severe or extremely persistent level 2 behaviors). Level 1 incidents do not require BST support (teacher managed- logged/ call home).

Our priority will be to get the students back to the classroom and learning. The BST will act as last resort if no other interventions are effective.

Note: Make sure you document student behavior daily.