



# Open House

Geraldine Claytor Magnet Academy  
Wednesday, October 14, 2020

# A message from the Principal, Mr. Douglas...



# Hello Claytor Families!

- 🍎 Everyone at Claytor Academy is very excited to welcome your children back to our school.
- 🍎 Our main goals this school year are to see your child grow academically as well as maintain their physical and emotional well-being.



- 🍎 All routines, procedures and safety protocols have been taught and modeled for our ***in-person learners*** in order to ensure that they feel safe and welcomed within the school.
- 🍎 Our ***remote learners*** have been provided the necessary instructions and protocols to ensure that they are able to be active participants in the learning process on a daily basis.
- 🍎 Our school has made all the necessary changes that are required to meet all of the established ***health and safety guidelines***.
- 🍎 We will continue to implement every mandated measure to protect our students, staff and families.



🍎 Let's work together as we navigate through our “***new normal***” of educating children both in-person and remotely.

🍎 The Claytor Academy Staff will provide your child with a stimulating educational environment where learners will be able to grow ***academically, emotionally, physically and socially***. This environment will foster an atmosphere where students can advance their learning and meet their full academic potential.



🍎 Be Well and Stay Safe! Claytor Administration is available to address any of your questions/concerns at:

🍎 Mr. Douglas, Building Principal  
203-275-4817  
[sdouglas@bridgeportedu.net](mailto:sdouglas@bridgeportedu.net)

🍎 Mrs. Williamson, Assistant Principal  
203-275-4870  
[mwilliamson@bridgeportedu.net](mailto:mwilliamson@bridgeportedu.net)



As always, Parents and Guardians,  
Thank you for your continued support!!

~ Mr. Douglas



# Arrival Procedures

 All students should report to school at **8:40 a.m.**

| <b>Grade</b>           | <b>Entrance</b>                                    |
|------------------------|--|
| <b>PreK/K students</b> | <b>Parents Drop off at Classroom Door.</b>         |
| <b>1st/2nd grade</b>   | <b>1st/2nd Grade Side Door Entrance</b>            |
| <b>3rd/4th grade</b>   | <b>Ocean Terrace Entrance (by Gym)</b>             |
| <b>5th/6th grade</b>   | <b>Outdoor Amphitheater (by Cafeteria)</b>         |
| <b>7th/8th grade</b>   | <b>Corridor D, First Floor Entrance</b>            |
| <b>Bus students</b>    | <b>Report to designated areas for their class.</b> |



# Arrival Procedures

- 🚌 Students who are tardy (after 8:50 a.m.), will report to main lobby (maintaining social distancing). No other students should be coming in through front doors.
- 🚌 **All students are required to wait outdoors regardless of weather conditions.**



# Dismissal Procedures

- Dismissal will be at the **same location** as arrival.
- Exception: 1<sup>st</sup>/2<sup>nd</sup> grade students will be dismissed from the **small playground**.



| Grade                                   | Dismissal Time                      |
|---|-------------------------------------|
| PreK/K                                  | 2:30 p.m. (12:50 p.m. on half days) |
| 1st/2nd grade                           | 2:25 p.m. (12:50 p.m. on half days) |
| 3 <sup>rd</sup> -5 <sup>th</sup> Grade  | 2:25 p.m. (12:45 p.m. on half days) |
| 6 <sup>th</sup> – 8 <sup>th</sup> Grade | 2:20 p.m. (12:40 p.m. on half days) |

# Health & Safety

- **Masks** (in accordance with Bridgeport Board of Education guidelines) are required to be worn at all times while on school grounds.
- Social distancing protocols will be practiced and enforced.
- Hand sanitizing stations are available throughout the school building. Soap is also available in all lavatories. Hand washing/sanitizing should be done regularly to prevent spread.



# Health & Safety



- Per CDC guidelines: **“Parents or caregivers should be strongly encouraged to monitor their children for signs of infectious illness every day. Students who are sick should not attend school”.**
- The nurse is scheduled to be available every day during regular school hours.



# Communication

- Per district policy, “**Visitors will not be permitted into school facilities unless scheduled to enter.**”
- Parent/guardians are required to **make an appointment** to enter the school building. Masks must be worn.
- Remote learners are responsible for attending class and are responsible for all live-streaming activities as well as all work posted to Teams. **Attendance will be taken daily.**
- All parent/guardians should ensure all contact information is updated in Power School.

# Communication

- Students exhibiting signs of an illness will be screened by the school nurse. They will be isolated in the school and parents will be contacted by the nurse for pick-up.
- Lockers will not be available to students at this time.
- District cell phone policy will continue to be followed and enforced.

# Communication

- District uniform policy will continue to be followed and enforced.
- The Lighthouse Afterschool Program and coordinator is available to students Monday through Friday from 2:30 – 5:30 pm
  - Current openings for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades only
- ***Please note that all plans and items included in this document are subject to change based on requirements and/or advice from the Governor of Connecticut, the Connecticut State Department of Education, the Bridgeport Health Department, and the Bridgeport Board of Education.***

