

## **POLICY 9171**

### **REMOTE BOARD MEMBER PARTICIPATION IN IN-PERSON BOARD AND COMMITTEE MEETINGS**

Except as otherwise required by emergency circumstances or Executive Order, all Board and Committee meetings shall be chaired in-person at the designated physical location of the meeting.

Any Board Member may participate remotely at any in-person Regular Board Meeting at a maximum of up to six (6) times per year, with a "year" being defined as December 1 – November 30.

Any Board Member may participate remotely at any in-person Special Board Meeting without limitation.

Any Committee Member may participate remotely at any in-person Board Meeting at a maximum of up to three (3) times per year, a "year" being defined as December 1 – November 30.

The Chairman of the Board (or chair of a committee) may participate remotely in an in-person meeting but, when doing so, may not function as the Chair for the in-person meeting he/she is participating in remotely. For the Chairman of the Board (or chair of a committee) to participate remotely, he/she must designate another member who will be physically present in the meeting room to act as the chair of the meeting.

At all times, when a Board Member participates remotely in a Board or Committee meeting, it shall be done in a manner that does not serve as a distraction from the overall meeting.

Any Board or Committee Member attempting to exceed the above referenced remote participation limitations will not be granted remote access as a meeting participant and will, instead, be considered absent for attendance and quorum-setting purposes.

POLICY 9171 ADOPTED: 06/21/2021  
REVISED: N/A