

Holiday Recess Energy Savings

With the Holiday Recess among us, all employees are reminded that they can make a big difference when it comes to conserving energy.

To prepare for the long break, turn off nonessential equipment before you leave.

This break could mean 230 hours of “off time” for the equipment.

Saving energy will save money and reduce our impact on the environment. Conserving energy also means generating fewer greenhouse gas emissions and a cleaner environment.

As you leave work, please remember to:

- * Turn off lights, including task lights before you leave**
- * Turn off your computer monitor using the switch on the monitor. (The IT Department turns off the computer only)**
- * Turn off printers, speakers, copiers and other office equipment**
- * Close the window shades to help with insulation**

Remember every little bit helps and we all have a part to play.

Whenever you turn equipment OFF, you always save 100%!

The Building Operations Department thanks you for helping us save energy and wishes you a safe and relaxing break.

Michael Zirkel, GPRO:O&M

Operations Manager

Bridgeport Board of Education