

Partnership
Responsibility
Integrity
Determination
Excellence



Dane Brown, Principal
Matt Corcoran, Assistant Principal
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Warren Harding High School

Attendance Protocols

Present

In-person- Use this code if a student arrives to class within the first 5 minutes of class.

Distance- Use this code if the student logs into TEAMS within the first 5 minutes of class.

Tardy

In-person- Please use this code if a student if a student arrives to class between 5-15 minutes.

Distance- Please use this code if a student if a student arrives to class between 5-15 minutes.

Cut

In-person- Please use this code if a student arrives to the class within the present or tardy timeframe and leaves before dismissed.

Distance- Please use this code if a student logs into the class within the present or tardy timeframe and then leaves before dismissed.

Absence

In-person- Please use this code if a student arrives to class after 15 minutes, does not arrive to class at all or is present in class for less than 20 minutes.

Distance- Please use this code if a student logs into class after 15 minutes, does not log into class at all or is present in class for less than 20 minutes.

Dismissal

In-person- The bell will not sound. Students will dismiss from class by teacher as assisted by school security to ensure distancing in hallways and on campus grounds as they exit the building.

Distance- Instructor will use the "End meeting" button at the conclusion of the class period/school day.

Dismissal Procedures

- School will dismiss by floor at designated exits:
 - 3rd floor= Door #3
 - 2nd Floor=Door #2
 - Main Floor= Door #3
 - Field Level= Door #10
- Dismissal monitored by security guards at each door to eliminate congregation/students crowding
- Staggered dismissal by 5 minutes each floor